

**TOWN OF STURBRIDGE, MA  
DESIGN REVIEW COMMITTEE**

**MEETING MINUTES  
20 March 2012**

**Meeting Convened:** 7:02 pm

**Meeting Adjourned:** 7:15 pm (motion to adjourn F O'Connell; second: C Wilson)

**Attendees:** Design Review Committee (DRC) – Chris Castendyk, Elaine Cook (absent), Cindy Sowa Forgit, Fran O'Connell, Chris Wilson and Applicants

**Location:** Center Office Building, 2<sup>nd</sup> Floor Main Meeting Room

**Agenda:** 425 Main Street (Rt.20) – Cups n' Cakes Bakery  
Old Business  
New Business

**Street:** 425 Main Street

**Applicant:** Heather Pacitti, Owner

**Pylon Sign:**

**Location:** see attached sketch/photo

**Detail Specifications:** Logo/Wording: "Cups n Cakes Bakery" in Lilac (to match "Make Up Artistry" existing sign); sign will be manufactured with HDU material (mixture of pulp board and resin wood) double sided with metal hangers. Cupcake symbol (top light and dark cream color; base in lilac) .

**Colors:** Custom: Lilac, Light Cream, Dark Cream and Black. (see sample)

**Address:** at pylon; centered at top

**Size:** 22"h x 38"w

**Lighting:** none will be provided by applicant; existing at sign provided by the landlord

**Landscaping:** exists

**Building Sign:** Not discussed

**Motion to Approve:** F O'Connell      **2<sup>nd</sup> Motion:** C Castendyk      **Vote:** Unanimous

**Note:** All applicants were made aware of the "next steps" in this process by the DRC as their respective signage is approved. Applicants will circle back with Planning, then over to the Building Inspector's office for a permit number to be issued and thus added to their sign.

**Old Business:**

**Meeting minutes:** Last meeting on 3.7.2012; approved

**New Business:**

**None**

**Cc:** Building Inspector; D Lindberg  
Town Planner, Jean Bubon  
Town Administrator, Shaun Suhoski  
Board of Selectmen: Chairman, Tom Creamer

Prepared by: C Forgit